

SMOKING IS NOT
PERMITTED ANYWHERE
ON SCHOOL GROUNDS

THREE VILLAGE CENTRAL SCHOOL DISTRICT
SETAUKET, NEW YORK 11733

THE POSSESSION OR
USE OF ILLEGAL DRUGS OR
ALCOHOL ANYWHERE ON
SCHOOL GROUNDS IS
PROHIBITED

APPLICATION FOR USE OF SCHOOL BUILDING OR GROUNDS

FILE APPLICATION AT LEAST 2 WEEKS PRIOR
TO THE REQUESTED DATE

Name of Building _____

Date(s) _____ Time: From _____ To _____
(DAY OF WEEK) (MONTH) (DAY) (YEAR)

Estimated Attendance _____ Will admission be charged? Yes _____ No _____

Will a registration fee be charged? Yes _____ No _____ (If Yes, Amount \$ _____, see section 11 of regulation 1500 - R)

Purpose: _____

Do individuals who supervise this activity receive compensation? Yes _____ No _____ If yes, complete "Facilities use Revenue & Expenses" form

Facility Requested:

Equipment Requested:

Auditorium _____

Chairs (No.) _____

Gym _____

Tables (No.) _____

Cafeteria _____

Projector _____

Kitchen _____

Screen _____

Room _____

Microphone _____

Other _____

Kitchen _____

Other _____

Name of Organization _____

Name of Presiding Officer _____ Telephone No. _____

Address _____ Zip _____

E-Mail _____

I have read the rules and regulations of the Three Village School District Board of Education relating to the use of school buildings and agree to abide by them. My organization does hereby indemnify and hold harmless the Three Village Central School District against all claims, losses or liabilities which may arise out of the use of these premises for said activity.

(Signature of Applicant)

Membership List Required: Yes _____ No _____
Certif. of Insurance Required: Yes _____ No _____

(Address) (Zip)

Approved Not Approved

(Telephone Number) (Date)

(Building Principal)

Charges for this permit may be made for:

Room _____ Custodial Services _____
Kitchen Services _____ Other _____
Security Services _____

(Authorizing Official)

(Title) (Date)

Complete And Return All Copies To Principal Of Building For Which Use Is Requested
An Approved Copy Will Be Returned To You